



Indigenous Elders Program Coordinator

Job Description

The Indigenous Elders Program Coordinator will provide support and guidance in the planning, development, and implementation of cultural, recreational, social and/or educational programs that are consistent with the mission and mandate of the DEWC. In collaboration with the Elders Council she will ensure relevant programming that maximizes decision making and participation of Elder's group members.

Reporting directly to the Program Manager, the Elder Program Coordinator will work in collaboration with other DEWC staff to promote integrated services to women. She will work from a feminist perspective and within an anti-oppression framework.

Cultural Support

Provides consultation to the Activity Programmer to plan, organize and implement cultural, recreational, social, and/or educational programs and activities that can take place inside or outside the DEWC

Provides cultural support as needed to the Elder's group and members of the Centre and staff workshops

Facilitates ceremonies as required

Outreach and Liaison

Works with community, Aboriginal, and social service organizations to enhance Programming opportunities

Develops partnerships and act as liaison with community groups in the development and support of programs

Organization:

Provides cultural support to women and staff of the Centre

Required Qualifications:

- Knowledge and familiarity with Aboriginal cultures, including the Coast Salish Nations
- Extensive knowledge of the history and culture of Aboriginal people
- Knowledge of agencies, programs, and supports for the Aboriginal community serving Aboriginal women and children
- Proven success working within a team of both Aboriginal and non-Aboriginal members
- Facilitate and/or assist in cultural ceremonies, including protocols of speaking in public, opening prayers, providing blessings
- Have strong relationship building skills and influence within the lower mainland Aboriginal community
- Have an understanding of the Aboriginal homelessness issues and challenges
- Have basic computer skills
- Must have a strong working knowledge and analysis of the issues impacting women in the DTES, including violence against women, mental health, homelessness, and addictions

- Candidate must work from strong feminist analysis and within an anti-oppression framework
- Experience developing and facilitating programs and groups including assessing and evaluating
- Extensive experience in the development and facilitation of cultural, recreational, and arts groups and activities
- Understanding of and practices a trauma informed care response when working with women
- Strong conflict resolution skills and practice
- Demonstrated crises intervention training and experience
- Experience providing assisted referral as well as familiarity with support services, agencies and community resources in the Downtown Eastside
- Excellent communication skills required, including the ability to work in a respectful and cooperative manner with co-workers, and centre members
- Ability to work within a chaotic environment and with a diverse community of women
- A First Aid certificate is required
- Candidate must undergo and pass a criminal record check
- Women with addiction issues are required to have at least 5 years of recovery time

Position reports to: Program Development Manager