



Indigenous Elders Program Coordinator

About DEWC

The Downtown Eastside Women's Centre exists to support and empower women and children living in extreme poverty in the Downtown Eastside of Vancouver. High levels of violence, homelessness, addictions and poverty characterize this community where women and children are particularly vulnerable to exploitation, injustice and injury. Through the Drop-In Centre and Emergency Night Shelter, we provide practical support to over 500 women and children daily to survive the conditions of ill health and violence that surround them.

The Opportunity

The Indigenous Elder's Program Coordinator is responsible for providing cultural, recreational, social and/or educational programs that are consistent with the mission and mandate of the DEWC. She will ensure a process of consultation in the planning, development, and implementation of cultural programs and activities. She will provide support to the Indigenous Elder's group as well as Indigenous Elder accessing the Centre. In collaboration with the DEWC Cultural Programmer, she will ensure relevant programming that maximizes decision making and participation of the Elder's group members.

About You

- ✓ You have at least 3 years experience working with low-income women, at least 2 years in a women serving or inner-city drop-in environment
- ✓ You will promote and articulate the mission, mandate, philosophy, and values of the Downtown Eastside Women's Centre. You are knowledgeable of the issues impacting Indigenous women in the dtes, including gender-based violence, mental health, homelessness, and addictions with an understanding of trauma-informed care responses.
- ✓ You have experience developing and facilitating cultural programs and groups including developing and maintaining community partnerships
- ✓ You have efficient organizational skills including record keeping, scheduling, and problem-solving abilities

- ✓ You have or will obtain certification for First Aid, and NVCI

Benefits of Joining the DEWC Team

Healthcare: Extended health includes dental, vision, prescription medications, select alternative therapies, EAP life insurance and long-term disability.

Vacation & Leave: Vacation at 6% in the first year and 8% after. Sick leave credit. Access to other special leaves to handle family or personal situations.

Other perks: Employee loan program; Regular staff development days; DEWC employees are considered first for any open positions.

POSITION DETAILS:

- Start Date: ASAP / Temporary / Part-Time, 28hrs/week (until return on incumbent)
- BCGEU / \$23.50 per hour + benefits
- Location – DEWC Drop-In Centre, 302 Columbia St. Vancouver
- Application Closing Date: Internal – October 21, 2020 / October 28, 2020 at 5:00pm

Submit cover letter and resume to: **Indigenous Elders Coordinator Hiring Committee** ID #EC20-001
via email careers@dewc.ca

For full job description visit: www.dewc.ca/career

Applicants must be Indigenous Women

While we thank all applicants for their interests, only shortlisted candidates will be contacted