

## **Kitchen Cook Posting – KT#21-001**

### **About DEWC**

The Downtown Eastside Women's Centre has existed since 1978 to support and empower women and children living in extreme poverty in the Downtown Eastside of Vancouver. High levels of violence, homelessness, addictions and poverty characterize this community where women and children are particularly vulnerable to exploitation, injustice and injury. Through the Drop-In Centre and Emergency Night Shelter, we provide practical support to over 500 women and children daily to survive the conditions of ill health and violence that surround them. We work to provide security, basic needs and support to encourage women to make long-term changes by identifying and removing barriers to full participation in the larger community.

### **The Opportunity**

The Kitchen Cook is primarily responsible for providing a nutritious meal within a busy and chaotic drop-in centre and/or emergency night shelter including meal planning and preparation, serving, cleaning and maintenance, customer service skills, stock taking and ordering. She will participate in supporting a relevant training program for Centre Volunteers in all aspects of the kitchen. Reporting directly to the Kitchen Services Supervisor, she will integrate a community-based approach into the DEWC as the primary principle to guide this position with the goal of engaging centre volunteers in the functioning and responsibility of the kitchen.

### **About You**

- ✓ You have at least 2 years experience working with low-income women, at least 2 years in a women serving or inner-city drop-in environment
  - ✓ You will promote and articulate the mission, mandate, philosophy, and values of the Downtown Eastside Women's Centre and create positive relations with all stakeholders necessary in order to support DEWC objectives
  - ✓ You are knowledgeable of the issues impacting women in the dtes, including gender based violence, mental health, homelessness, and addictions with an understanding of trauma-informed care responses. You work from a feminist analysis and within an anti-oppression framework
  - ✓ You have experience working in a busy, chaotic, high turnover kitchen
  - ✓ You have understanding of "health through nutrition"
  - ✓ You can remain calm and focused while working within a chaotic and crises environment
  - ✓ have understanding of "health through nutrition"
  - ✓ You have strong conflict resolution skills and practice
  - ✓ You have demonstrated crises intervention training
- and experience
  - ✓ You have excellent communication skills required, including the ability to work in a respectful and cooperative manner with co-workers, and centre members
  - ✓ You can remain calm and focused while working within a chaotic and crises environment
  - ✓ You have or will obtain a First-Aid, NVCI, and Food Safe level 1 & 2 Certificate

### **Benefits of Joining the DEWC Team**

**Healthcare:** Extended health includes dental, vision, prescription medications, select alternative therapies, EAP life insurance and long-term disability.

**Vacation & Leave:** You accumulate vacation at 6% in the first year and then 8% with the ability to carry over one week into the next year. We offer sick leave credit which can accumulate up to 30 weeks. Access to other special leaves to handle family or personal situations.

**For your Retirement:** Enrolled in the Municipal Pension Plan with a matching contribution from DEWC.

**Other perks:** An employee loan program; Regular staff development days; First crack at open positions; Training and facilitation opportunities

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### **POSITION DETAILS:**

- Start Date: ASAP / Permanent – Full-time, Flex Sunday, Monday-Thursday Schedule
- Union (BCGEU) - Salary - \$23.50 per hour + generous health and welfare benefits
- Location – Drop-in Centre, 302 Cordova, Vancouver
- Posting Closing Date: Internal – January 13, 2021 at 5:00pm

Submit cover letter and resume to: **Kitchen Trainer Hiring Committee ID #KT21-001**

Via email [careers@dewc.ca](mailto:careers@dewc.ca)

For full job description visit: [www.dewc.ca/career](http://www.dewc.ca/career)

**Indigenous women and women of colour are strongly encouraged to apply / Additional languages spoken an asset.**

**\*\*While we thank all applicants for their interests, only shortlisted candidates will be contacted\*\***