



## **Peer Support Supervisor** Posting ID #PSS21-001

### **About DEWC**

The Downtown Eastside Women's Centre exists to support and empower women and children living in extreme poverty in the Downtown Eastside of Vancouver. High levels of violence, homelessness, addictions and poverty characterize this community where women and children are particularly vulnerable to exploitation, injustice and injury. Through the Drop-In Centre and Emergency Shelter, we provide practical support to over 500 women and children daily to survive the conditions of ill health and violence that surround them.

### **The Opportunity**

Reporting to the Drop-In Manager, the Peer Support Program Supervisor is responsible for overseeing the Drop-In Program through effectively planning, coordinating, scheduling, supervising, and directing the Drop-In program employees. She will ensure Drop-In program services meet the funding contract requirements as well as the philosophy, mission and mandate of the Downtown Eastside Women's Centre. Under the direction of the Drop-In Program Manager, the Peer Support Supervisor is responsible for a range of human resources matters including to act in the absence of the Program Manager handling emergent and routine issues. She will work collaboratively with Drop-In Program Manager, Drop-In staff, and volunteers to ensure the smooth operation of the program. The Peer Support Program Supervisor will work in collaboration with other DEWC staff to promote principles of peer support and integrated services to women. She will work from a feminist perspective and within an anti-oppression framework.

### **About You**

- ✓ You have a minimum of 3 years related experience working with low-income women, at least 2 years in a women serving or inner-city drop-in environment
- ✓ You will promote and articulate the mission, mandate, philosophy, and values of the DEWC
- ✓ You are knowledgeable of the issues impacting women in the dtes, including gender-based violence, mental health, homelessness, and addictions with an understanding of trauma-informed care responses.
- ✓ You have proven supervisory experience in a preferably within a unionized environment.
- ✓ You are experienced in providing assisted referral as well as familiarity with support services, agencies and community resources in the Downtown Eastside.
- ✓ You have excellent writing and research skills, including report writing
- ✓ You have or will obtain a First Aid Certification and NVCI.

- ✓ You have or will obtain a First-Aid, NVCI, and Food Safe Certificate
- ✓ You have the ability to prioritize situations and communicates accordingly while problem-solving rationally

### **Benefits of Joining the DEWC Team**

- ✓ **Healthcare:** Extended health includes dental, vision, prescription medications, select alternative therapies, EAP life insurance and long-term disability.
- ✓ **Vacation & Leave:** Vacation at 6% in the first year and 8% after. Sick leave credit. Access to other special leaves to handle family or personal situations.
- ✓ **For your Retirement:** Enrolled in the Municipal Pension Plan with a matching contribution from DEWC.
- ✓ **Other perks:** Employee loan program; Regular staff development days; DEWC employees are considered first for any open positions

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### **POSITION DETAILS:**

- Start Date: ASAP/ Permanent, Full-Time, Flex Sunday, Monday-Thursday Schedule, 1:00pm-9:30pm / 70 hrs bi-weekly
- Excluded, Non-Union / Wage rate: \$30.00 per hour + generous health and welfare benefits
- Location – DEWC Drop-In Centre, 25 Hastings St., Vancouver
- Posting Closing Date: July 1, 2021 at 5:00pm

Submit cover letter and resume to: **PSS Coordinator Hiring Committee ID #PSS21-001**  
via email [careers@dewc.ca](mailto:careers@dewc.ca)

For full job description visit: [www.dewc.ca/career](http://www.dewc.ca/career)

**Indigenous women and women of colour are strongly encouraged to apply / Additional languages spoken an asset.**

*\*\*While we thank all applicants for their interests, only shortlisted candidates will be contacted\*\**