

## **Indigenous Women's Project Coordinator**

### **About DEWC**

The Downtown Eastside Women's Centre (DEWC) exists to support and empower women and children, living in extreme poverty in the Downtown Eastside of Vancouver, who are particularly vulnerable to violence, exploitation, injustice and injury. Through low barrier Drop-In Centers and Emergency Shelters, DEWC provides basic need services, programs, and specialized supports to over 700 women and children daily to help them survive the conditions that surround them. See website ([www.dewc.ca](http://www.dewc.ca)) for details on our mission and mandate as well as programs and services.

### **The Opportunity**

The Indigenous Women's Project Coordinator will work with Indigenous women and Elders facilitating their engagement in pursuing the recommendations contained within Red Women Rising, Calls for Justice, and Getting to the Roots. She will also plan, develop, and implement cultural, recreational, social and/or educational programs for Indigenous Elders that are consistent with the mission and mandate of the DEWC. Reporting directly to the Manager of Programs, the Indigenous Women's Project Coordinator will work in collaboration with other DEWC staff to promote integrated services to women. She will work from a feminist perspective and within an anti-oppression framework.

### **About You**

- ✓ You have at least 2 years related experience developing and facilitating social justice initiatives, programs, and groups including assessing and evaluating
- ✓ You will promote and articulate the mission, mandate, philosophy, and values of DEWC.
- ✓ You are knowledgeable of the issues impacting women in the dtes, including gender-based violence, mental health, homelessness, and addictions with an understanding of trauma-informed care responses.
- ✓ You have the ability to work calmly and respectfully within a busy, chaotic, crises driven environment where there are multiple demands and prioritize.
- ✓ You have efficient organizational and administrative skills including record keeping, scheduling, and problem-solving abilities
- ✓ You have or will obtain a First Aid Certification and NVCI.

### **Benefits of Joining the DEWC Team**

**Healthcare:** Extended health & dental coverage including vision; prescription medications; alternative therapies; EAP; life insurance; and long-term disability.

**Paid time off:** 3 weeks paid vacation in the 1<sup>st</sup> year, 4 weeks after 1 year; 13 paid statutory holidays; 12 paid sick days annually; and access to time off to handle family or personal situations.

**For your Retirement:** Enrolled in the Municipal Pension Plan with a matching contribution from DEWC.

**Other perks:** Compressed work schedule; employee loan program; regular staff development days; and DEWC employees are considered first for any open positions.

---

### **POSITION DETAILS:**

- Permanent, full-time, 9 day fortnight schedule
- Union: BCGEU / Salary \$24.23 hr.
- Posting closing date: Open until the position is filled Start Date: ASAP

Submit cover letter and resume Indigenous Women's Project Coordinator Hiring via email [careers@dewc.ca](mailto:careers@dewc.ca)  
For full job description visit: [www.dewc.ca/careers](http://www.dewc.ca/careers)

***For bona fide position requirements Indigenous women only are considered/ Additional languages spoken an asset.***

***\*\*While we thank all applicants for their interests, only shortlisted candidates will be contacted\*\****